

SSA 64-1333

DD/P 4-4013

DD/S 64-4000

27 JUL 1964

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MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Requests for Approval of Representational Quarters
for Chiefs of Station

REFERENCE

1. You asked for a simpler way of handling requests for approval of representational quarters for Chiefs of Station.
2. The procedure now followed is usually a request to the area division from the Chief of Station and a memorandum from the Division Chief (concurred in by the Deputy Director for Plans) to the Deputy Director for Support for approval.
3. I have discussed this procedure with the Special Support Assistant to the DD/S and we feel that a better procedure would be for the Division Chief to take final action on all such requests. He should furnish SSA-DD/S with a copy of his correspondence so that SSA-DD/S can continue to maintain central records of exceptions to the quarters allowance policy.
4. If you approve the foregoing recommendation we will amend reference Regulation accordingly.

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Executive Officer to the
Deputy Director for Support

CONCUR:

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* 
A Deputy Director for Plans

5 Aug 64
(Date)

*The SSA/DDS will maintain a file of these actions for periodic review (at least every six months) by the ADD/P or C/OPSER. He will also call to the attention of the ADD/P any actions which appear out of line with regulations and policies.

SECRET

Approved For Release 2002/05/06 : CIA-RDP68-00140R000100160004-0

APPROVED: 7 AUG 1964
(Date)

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[Redacted]
L. K. White
Deputy Director
for Support

EO-DD/S [Redacted] (23 Jul 64)

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Approved For Release 2002/05/06 : CIA-RDP68-00140R000100160004-0